

HAZCOM Program Checklist

1. _____ Listed all of the hazardous chemicals in the workplace (FORM 1).
2. _____ Established a file for information on hazardous chemicals.
3. _____ Obtained an SDS for each hazardous chemical in use.
4. _____ Reviewed each SDS to be sure it is complete.
5. _____ Developed system to ensure all incoming hazardous chemicals are labeled (FORM 3).
6. _____ Made sure that SDS's are available where necessary (FORM 4).
7. _____ Developed a written hazard communication program (COMPLETED SAMPLE HAZCOM GUIDE).
8. _____ Developed a method to communicate hazards to employees and others (FORM 5).
9. _____ Informed employee of protective measures for hazardous chemicals used in the workplace. (TRAINING BASED ON APPENDIX).
10. _____ Documented all training (FORMS 8 and 9).