

February 1, 2010

ASC A300 Spring Meeting Notice and Agenda 2010

ASC A300

For Tree Care Operations –

Tree, Shrub, and Other Woody Plant Management – *Standard Practices*

Secretariat

Tree Care Industry Association

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ASC A300 Spring Meeting Notice 2010

Meeting Date and Time:

Tuesday, March 23rd 2010, 1:00 PM – 5:00 PM

Wednesday, March 24th 2010, 8:00 AM – 5:00 PM

Thursday, March 25th 2010, 8:00 AM – 12:00 PM

Host hotel: Radisson Lord Baltimore Hotel, 20 West Baltimore Street, Baltimore Maryland 21201

Room Rate: \$97 plus tax, plaza level (this level has amenities including a continental breakfast with one hot item and evening hot and cold hors d'oeuvres).

Room Block: Available nights of 3/23 and 3/24, verify plaza level and rate, they will extend rates for three days prior and three days after (if you extend the days, be sure to review at check-in/check-out to be certain the extended rate was applied).

Reservations: Call 410-539-8400 and refer to A300 meeting/Tree Care Industry Association room block. Do not call the toll free reservation system.

Reservation Deadline: March 9, 2010

Hotel Link: <http://www.radisson.com/lordbaltimore/>

This hotel is located in Baltimore's inner harbor. See website for light rail info, there is a station at BWI, but the nearest station to the hotel is a number of blocks. A taxi or Super Shuttle is your best bet if you will have substantial luggage.

AGENDA ASC A300 Spring Meeting 2010**Agenda: Tuesday, March 23rd, 2010 (1:00 PM – 5:00 PM)****Lunch is on your own****Item 1: Call to Order (1:00 PM – 1:45 PM)**

- A.** Roll call and opening remarks.
- B.** Reading of ASC A300 Mission Statement: *To develop consensus performance standards based on current research and sound practice for writing specifications to manage trees, shrubs, and other woody plants.*
- C.** Review Fall 2010 meeting set for Austin, TX, Wednesday and Thursday, October 13 and 14, 2010. This is a two-day format meeting.
- D.** Plan for Spring 2011 meeting (east location according to schedule)

Meeting location schedule: 1. East, 2. Mid-west, 3. East, 4. West. Meeting location source list:

Location (attended)	Cost (1-4)	Accessibility (1-4)
Albuquerque	1	1
Alexandria (4x)	4	2
Annapolis	4	2
Asheville	3	2
Austin	1	2
Baltimore	1	1
Charlotte	1	2
Chicago (2x)	2	1
Decatur	1	3
Denver	3	2
Kansas City	1	2
Manchester	1	2
Napa	4	4
Nebraska City	1	4
Philadelphia	1	1
Portland, OR (2x)	3	1
Salt Lake City	2	1
Santa Fe	4	4
Savannah (2x)	3	3
Seattle	4	2
Williamsburg	4	3
Location (queue)	Cost estimate	Accessibility estimate
Atlanta	2	1
Billings	1	4
Cleveland	2	2
Grand Rapids	1	2
Las Vegas	1	1
Minneapolis	2	2
Phoenix	2	1
Portland, ME	1	3
Reno	2	3
San Antonio	2	2
San Diego	4	1
San Francisco	4	1
Traverse City	1	4

E. Review ASC A300 Membership Roster and Subgroup membership, update and approve any changes. See Interest-Cat01'10.

F. Review A300 standards production/revision schedule as of 03'10:

Part 1 Pruning 2008, Revision 2013

Part 2 Fertilization 2004, Revision 2009 (**project initiated, public review periods held**)

Part 3 Supplemental Support Systems 2006, Revision 2011

Part 4 Lightning Protection Systems 2008, Revision 2013

Part 5 Management of trees and shrubs during land use planning, site development, and construction, 2005, Revision due 2010 (**project initiated**)

Part 6 Transplanting, 2005, Revision 2010 (**project initiated**)

Part 7 IVM, 2006, Revision 2011

Part 8 Root and Root Zone (Soil) Management, (**project initiated – Projected 2010 completion**)

Part 9 Tree Risk Assessment, (**project initiated, public review period held – Projected 2010 completion**)

Part 10 Pest Management, (**not initiated**)

Item 2: Review of current ASC A300 Procedures (Draft 4).

ASC A300 procedures revision containing changes proposed prior to meeting, based solely on ANSI audit recommendations (1:45 PM – 2:30 PM).

A. Vote to approve revised ASC A300 Procedures Draft 5.

Item 3: Public review comment review and response to comments for revision of ANSI A300 Part 2 Soil Management (2:30 PM – 5:00 PM).

A. Report from Secretary Rouse on status of A300 Part 2 revision public review period.

B. Review and respond to comments for BSR A300 Part 2 Draft 4 Version 1 draft.

Agenda: Wednesday, March 23, 2010 (8:00 AM – 5:00 PM)

Item 4: Call to order (8:00 AM – 8:15 AM)

A. Roll call and opening remarks.

Item 5: Procedural direction for Part 2 Soil Management revision (8:15 AM – 8:45 AM)

A. **Vote to approve BSR A300 Part 2 Soil Management Draft 4 Version 2** (final meeting draft) for submission to ANSI BSR for approval as a revised American National Standard if no substantive changes are made.

B. **Or, vote to approve BSR A300 Part 2 Soil Management Draft 5 Version 1** (final meeting draft) for an additional public review period if substantive changes are made.

Item 6: Part 8 Root and Root Zone (Soil) Management (8:45 AM – 10:30 AM)

A. Report from **Subgroup I** Root and Root Zone (Soil) Management. Scope: Root and Root Zone (Soil) Management working document. Bruce Hagen, Chair, Tom Smiley, Matt Simons, Keith Cline, Dane Buell, Gordon Mann, Geoff Kempter, Richard Rathjens, Members. Report to address plans for the remaining portions of the Part 8 working document.

Item 7: Public review comment review and response to comments for proposed standard A300 Part 9 Tree Risk Assessment (10:30 AM – 2:30 PM)

A. Report from Secretary Rouse on status of A300 Part 9 public review period.

B. Review and respond to comments for BSR A300 Part 9 Draft 1 Version 1 draft.

Item 8: Procedural direction for Part 9 Tree Risk Assessment new standard (2:30 PM – 3:00 PM)

A. **Vote to approve BSR A300 Part 9 Tree Risk Assessment Draft 1 Version 2** (final meeting draft) for submission to ANSI BSR for approval as a new American National Standard if no substantive changes are made.

B. **Or, vote to approve BSR A300 Part 9 Tree Risk Assessment Draft 2 Version 1** (final meeting draft) for an additional public review period if substantive changes are made.

Lunch 12:00 PM – 12:45 PM

Item 8 (continued)

Item 9: Part 5 Management revision (3:00 PM – 5:00 PM)

A. Report from **Subgroup D Management of trees and shrubs during land use planning, site development, and construction**. Scope: Management standards development initial recommendations. Gordon Mann, Chair, Matt Simons, Keith Cline, Don Zimar.

B. Review of **Subgroup D Part 5 Management of trees and shrubs during land use planning, site development, and construction** working document.

C. Vote to accept Subgroup D Part 5 Management working document as **BSR A300 Part 5 Management** Draft 1 Version 1 and hold a public review period.

Agenda: Thursday, March 25, 2010 (8:00 AM – 12:00 PM)

Item 10: Call to order (8:00 AM – 8:15 AM)

A. Roll call and opening remarks.

Item 9 continued: (8:15 AM – 9:15 AM)

Item 11: Part 6 Transplanting revision (9:15 AM – 12:00 PM)

A. Report from **Subgroup F Transplanting**. Scope: Transplanting standards development initial recommendations, Warren Quinn, Chair, James McGuire, Preston Leyshon, Richard Rathjens, Members.

B. Review of **Subgroup F Part 6 Transplanting** working document.

C. Vote to accept Subgroup F Part 6 Transplanting working document as **BSR A300 Part 6 Transplanting** Draft 1 Version 1 and hold a public review period.